

Restrictions on Uses and Disclosures of PHI

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In general, the HIPAA privacy rule gives an individual the right to request a restriction on uses and disclosures of their protected health information (PHI). The individual is also provided the right to request confidential communications or that a communication of PHI be made by alternative means, such as sending correspondence to the individual's office instead of the individual's home.

I wish to be contacted in the following manner (check all that apply):

Circle order of Contact

Yes No Home telephone () _____
 Ok to leave message with detailed information
 Leave message with call-back number only

1 2 3 4

Yes No Cell telephone () _____
 Ok to leave message with detailed information
 Leave message with call-back number only

1 2 3 4

Yes No Work telephone () _____
 Ok to leave message with detailed information
 Leave message with call-back number only

1 2 3 4

Yes No Email

1 2 3 4

Email Address: _____

Other Email: _____

Written communication

- Ok to mail to my home address Ok to mail to my work/office address
- Ok to fax to this number () _____

Please understand we are unable to speak to anyone about your care unless you list them here.

1. _____ 2. _____

3. _____ 4. _____

The Privacy Rule generally requires healthcare providers to take reasonable steps to limit the use or disclosure of, and requests for PHI to the minimum necessary to accomplish the intended purpose. These provisions do not apply to uses or disclosures made pursuant to an authorization requested by the individual. Healthcare entities must keep records of PHI disclosures. Information provided below, if completed properly, constitute an adequate record.

NOTE: Uses and disclosures for TPO may be permitted without prior consent in an emergency.

I have received the Notice of Privacy Practices and I have been provided an opportunity to review it.

Patient Signature

Date

Patient Name

Date of Birth